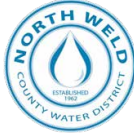


- Major Subdivision/PUD
- Minor Subdivision
- Commercial



**Water Tap Request (WTR)**

\* = Ag Commercial may be Exempt from this Item

Water Tap Request (WTR)

Plan Review or Design

Inspection or Construction

Pay Commitment Letter Fee and WTR Review Fee

**District WTR Review<sup>1</sup>**

- 1) • Developer submits Development Concept Plan and Fire Flow as required by Local Fire Department in addition to WTR Form
  - Preliminary Pipe Sizing
  - Fire Flow Analysis
  - Preliminary Line Extension Layout
  - Identify Offsite Infrastructure Improvement Needs
  - Preliminary Line Extension Fee Estimate (Design/Construction)
  - Prepare WTR Review Response
  - Determine Tap and Meter Set Fees
  - Prepare Commitment Letter
- 2) • Based on the number of lots, lot size(s), and proposal of non-potable system, the District anticipates that you will need \_\_\_\_ number of equivalent in water dedication or 100% of the Raw Water Requirement. Current tap fees for this proposed subdivision are \$ \_\_\_\_\_ per lot.

Letter of Intent requires the Property Owner to sign the letter and reimburse the District for the recording fee prior to inclusion on a Board Agenda. Upon Board Approval, the District will record with the appropriate County and then return the fully executed letter to the Developer/Applicant.



**Plan Review or Design**

Pay Design Review Fee

\$500 nonrefundable application fee along with \$5,000 deposit to reimburse for staff, engineering, legal and consultant time associated with the review. If the amount of reimbursable exceeds the deposit, the balance shall be due on a monthly basis and prior to continued work by the District. Any deposit amount remaining upon completion of the review shall be returned to the Developer.



**Plan Review**

- Developer Performs Hydraulic Modeling (District provides basic hydraulic info)
- Developer Submits Plans & Utility Report for Review
- Developer Submits Anticipated Timeline for Submittals to Jurisdictional Authority & the District
- District Provides Review Comments to Developer
- Developer Submits Plans & Utility Report for Re-Review



**Easements & Agreements**

- Developer Acquires Easements
- Developer Acquires Utility/Ditch Crossing Agreements
- District Develops Construction Inspection Fee
- District Drafts Water Dedication Agreement
- District Drafts Water Service Agreement



**District Approval**

- District/Developer Execute Water Dedication Agreement
- Developer Dedicates Water
- Developer Submits Final Mylar Plans & Plat for District Signature\*
- District/Developer Execute Water Service Agreement

Pay Construction Inspection/Administration Fee, Additional Review Fees Not Covered By Upfront Review Fee Payment or Deposit

**Inspection or Construction**



**Water Infrastructure Construction By Developer's Contractor**

Developer/Owner Pays Tap and Meter Set Fees



**Building Permit from the Local Jurisdiction or Meter Set (Whichever Comes First)**



**Home/Building Construction**

<sup>1</sup> The Design Criteria and Standards present the minimum design and technical criteria for the analysis and design of potable water distribution systems within the District. The criteria can be found on the District's website or by contacting the District.